



ABERDEEN, 10 October 2023. Minute of Meeting of the INTEGRATION JOINT BOARD.

Present:- Councillor John Cooke, Chair; Luan Grugeon, Vice Chair; and Councillor Allard (as a substitute for Councillor Fairfull), Councillor Jennifer Bonsell, June Brown, Mark Burrell, Steven Close (from article 10), Jim Currie, Jamie Donaldson, Councillor Lee Fairfull (from article 14), Councillor Martin Greig, Maggie Hepburn (from article 12), Dr Caroline Howarth, Phil Mackie, Shona McFarlane, Paul Mitchell, Alison Murray and Hussein Patwa.

Also in attendance:- Martin Allan, Lisa Allerton, Gale Beattie, Sophie Beier, Fraser Bell, Daniela Brawley (from article 11), Susie Downie, Rae Flett, John Forsyth, Emma King, Graham Lawther, Alison Macleod, Tracey McMillan, Grace Milne, Fiona Mitchelhill, Lynn Morrison, Jason Nicol (for article 16), Shona Omand-Smith, Alison Penman, Sandy Reid and Angela Scott.

Apologies:- Jenny Gibb and Sandra MacLeod.

**The agenda and reports associated with this minute can be found [here](#).**

**Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.**

## **WELCOME FROM THE CHAIR**

1. The Chair extended a warm welcome to everyone and in particular new member Councillor Jennifer Bonsell to her first meeting.

He paid tribute to Luan Grugeon who was standing down as Vice Chair after six years as IJB Member, Chair and Vice Chair. Luan stated that it had been a pleasure and privilege to serve on the Board and that she was proud of its achievements. She expressed her thanks to the Chair and Senior Leadership Team. Members noted that Professor Siladitya Bhattacharya would replace Luan as an NHS Grampian Voting Member.

The Chair stated that today was World Mental Health Day and that the official theme for this year's event was that mental health is a universal human right. He remarked that it was a chance to talk about mental health, the need to look after it and the importance of seeking help if you were struggling.

**The Board resolved:-**  
to note the Chair's remarks.

**INTEGRATION JOINT BOARD**

10 October 2023

**DECLARATIONS OF INTEREST AND TRANSPARENCY STATEMENTS**

2. Members were requested to intimate any Declarations of Interest or Transparency Statements in respect of the items on the agenda.

**The Board resolved:-**

to note that Caroline Howarth advised that she had a connection in relation to agenda item 8.1 (General Practice: Proposed Tender to Support Asylum Seekers – HSCP.23.073) as she was an independent GP, and having applied the objective test she considered that her connection amounted to an interest and would therefore be withdrawing from the meeting for this item.

**EXEMPT BUSINESS**

3. Members were requested to determine that any exempt business be considered with the press and public excluded.

**The Board resolved:-**

to consider the report with the press and public excluded during consideration of item 8.1 so as to avoid disclosure of exempt information of the class described in paragraph 9 of Schedule 7A of the Act.

**VIDEO PRESENTATION - GETTING ON WITH HIV: POSITIVE VOICES**

4. The Board received a video presentation entitled Getting on with HIV: Positive Voices. The Chair advised that one of the biggest challenges around the elimination of HIV was reducing the stigma associated with HIV. He noted that a national anti-stigma television campaign would be launched near the end of October 2023 ahead of the important calendar event of World Aids Day on 1 December with its 'Stand up to Stigma' campaign. The Chair encouraged Members to wear a red ribbon in the lead up to 1 December to raise awareness.

**The Board resolved:-**

to note the video.

**MINUTE OF BOARD MEETING OF 22 AUGUST 2023 AND ATTENDANCE RECORD**

5. The Board had before it the minute of its meeting of 22 August 2023.

**The Board resolved:-**

(i) to approve the minute as a correct record; and

**INTEGRATION JOINT BOARD**

10 October 2023

- (ii) to note the attendance record.

**DRAFT MINUTE OF RISK, AUDIT AND PERFORMANCE COMMITTEE OF 19 SEPTEMBER 2023**

6. The Board had before it the draft minute of the Risk, Audit and Performance Committee of 19 September 2023, for information.

**The Board resolved:-**

to note the minute.

**DRAFT MINUTE OF CLINICAL AND CARE GOVERNANCE COMMITTEE OF 15 AUGUST 2023**

7. The Board had before it the draft minute of the Clinical and Care Governance Committee of 15 August 2023, for information.

**The Board resolved:-**

to note the minute.

**BUSINESS PLANNER**

8. The Board had before it the Business Planner which was presented by the Chief Operating Officer who advised Members of the updates to reporting intentions and that further items would be added to future reporting cycles.

**The Board resolved:-**

to note the Planner.

**DEVELOPMENT SESSIONS AND TOPIC SPECIFIC SEMINARS PLANNER**

9. The Board had before it the Development Sessions and Topic Specific Seminars Planner prepared by the Strategy and Transformation Manager.

**The Board resolved:-**

- (i) to explore the provision of finance training for Members, including the potential to add such training to the Planner; and  
(ii) to otherwise agree the Planner.

**INTEGRATION JOINT BOARD**

10 October 2023

**CHIEF OFFICER'S REPORT - HSCP.23.067**

10. The Board had before it the report from the Chief Officer, ACHSCP. The Chief Operating Officer presented an update on highlighted topics and responded to questions from members.

**The report recommended:-**

that the Board:

- (a) note the detail contained within the report; and
- (b) note the duties on the IJB in respect of the Armed Services Covenant Duty in terms of the Armed Forces Act 2021; the requirements and the arrangements in place and planned, to ensure that the IJB meets its requirements under the Act.

**The Board resolved:-**

- (i) to instruct the Chief Operating Officer to circulate information in respect of patient representation with regard to the Grampian Vision Programme for General Practice; and
- (ii) to otherwise the detail contained within the report.

**PRIMARY CARE IMPROVEMENT PLAN UPDATE - HSCP.23.070**

11. The Board had before it a report prepared by the PCIP Programme Manager providing an update on the Primary Care Improvement Plan (PCIP).

**The report recommended:-**

that the Board note the content of the report as an update on current progress against the Primary Care Improvement Plan (PCIP).

**The Board resolved:-**

- (i) to instruct the PCIP Programme Manager to issue a Service Update in respect of the spatial constraints for the Listening Service and actions taken to alleviate this; and
- (ii) to otherwise note the content of the report.

**INTEGRATION JOINT BOARD MEMBERSHIP - HSCP.23.071**

12. The Board had before it a report regarding recent changes to its voting membership and the appointment of a new Vice Chairperson of the Integration Joint Board with effect from 16 October 2023.

**The report recommended:-**

that the Board:

## INTEGRATION JOINT BOARD

10 October 2023

- (a) note the appointment, by Aberdeen City Council, of Councillor Jennifer Bonsell as a voting member of the Integration Joint Board;
- (b) appoint Councillor Jennifer Bonsell to the Clinical and Care Governance Committee;
- (c) note the appointment, by NHS Grampian, of Hussein Patwa as Vice Chairperson of the Integration Joint Board, with effect from 16 October 2023 for a period ending on 25 April 2025;
- (d) note the appointment, by NHS Grampian, of Professor Siladitya Bhattacharya as a voting member of the Integration Joint Board; and
- (e) appoint Professor Bhattacharya to the Clinical and Care Governance Committee.

**The Board resolved:-**

to agree the recommendations.

### **HEALTH AND SOCIAL CARE PARTNERSHIP MEETING DATES 2024-25 - HSCP.23.072**

13. The Board had before it a report seeking approval of proposed meeting dates for 2024-25 in respect of the Integration Joint Board, Risk Audit and Performance Committee and Clinical and Care Governance Committee.

**The report recommended:-**

that the Board review and approve the Meeting Schedule for 2023-24 as at section 4.6 of the report.

**The Board resolved:-**

to approve the Meeting Schedule for 2024-25 as outlined below:

<b>IJB – Tuesdays at 10am</b>	<b>RAP – Tuesdays at 10am</b>	<b>CCG – Tuesdays at 10am</b>
6 February 2024	<b>Wednesday 24 January at 2pm</b>	27 February 2024
26 March 2024 <b>(BUDGET)</b>	2 April 2024	18 June 2024
7 May 2024	4 June 2024 (unaudited accounts)	1 October 2024
9 July 2024	10 September 2024	17 December 2024
24 September 2024	3 December 2024	25 March 2025

## INTEGRATION JOINT BOARD

10 October 2023

19 November 2024	25 February 2025	
4 February 2025		
18 March 2025 (BUDGET)		

### **FAST TRACK CITIES - HSCP.23.053**

14. The Board had before it a report prepared by the Consultant in Sexual Health and HIV, NHS Grampian Sexual Health Services and the Public Health Manager, NHS Grampian providing an update on activity contributing to the Fast Track Cities (FTCs) Initiative.

The report authors introduced the report and responded to questions from Members.

**The report recommended:-**

that the Board acknowledge the delivery of the Fast Track Cities initiative in Aberdeen City and across Grampian and endorse the continuation of the work to help reduce the stigma of HIV.

**The Board resolved:-**

to note the report and endorse the continuation of the work.

### **ABERDEEN IJB CLIMATE CHANGE REPORTING - HSCP.23.069**

15. The Board had before it a report prepared by the Senior Project Manager seeking approval for the submission of the climate change report to the Scottish Government by 30 November 2023.

**The report recommended:-**

that the Board:

- (a) approve the Climate Change Report as attached at Appendix a of the report; and
- (b) instruct the Chief Officer to submit the Climate Change Report to the Scottish Government by 30 November 2023.

**The Board resolved:-**

to agree the recommendations.

**INTEGRATION JOINT BOARD**

10 October 2023

**STRATEGIC REVIEW OF NEURO REHABILITATION PATHWAY - HSCP.23.047**

16. The Board had before it a report prepared by the Transformation Programme Manager presenting the findings and recommendations of a strategic review undertaken to identify the most effective delivery of Neurorehabilitation across Aberdeen City, Aberdeenshire, and Moray.

**The report recommended:-**

that the Board:

- (a) note the findings of the strategic review of the neurorehabilitation pathway;
- (b) agree to implement the proposed changes to the neurorehabilitation pathway in a phased manner as set out in section 5;
- (c) instruct the Chief Officer to report an evaluation of Phase 1 to the Integration Joint Board in August 2024 before Phase 2 commenced; and
- (d) note the engagement to date with the Aberdeenshire and Moray Health and Social Care Partnerships and the continuation of the engagement to help ensure the redesign continues to meet the needs of all three Partnerships.

**The Board resolved:-**

to agree the recommendations.

**At this juncture, and in accordance with article 2 of the minute, Caroline Howarth left the meeting.**

**In accordance with Article 3 of the minute, the following item was considered with the press and public excluded.**

**GENERAL PRACTICE: PROPOSED TENDER TO SUPPORT ASYLUM SEEKERS - HSCP.23.073**

17. The Board had before it a report prepared by the Interim Primary Care Lead presenting the outcomes and recommendations of an options appraisal commissioned to identify the most appropriate delivery mechanism for providing primary care health services to Asylum Seeker arrivals within the Grampian area.

**The report recommended:-**

that the Board:

- (a) approve Option 2 and agree a GP practice/s shall provide direct onsite General Medical Services (GMS) for the asylum seekers at hotels, as set out in the options appraisal in appendix A of the report;
- (b) instruct the Chief Officer to implement Option 2;

**INTEGRATION JOINT BOARD**

10 October 2023

- (c) agree that in the event that Option 2 in recommendation a) was unsuccessful, Option 3b should be pursued and instruct the Chief Officer to implement that Option; and
- (d) note the continuation of three posts from the Health Assessment Team as part of an Aberdeen City Council (ACC) resettlement integrated team approach to support undertaking of Health Needs Assessments for a period of 12 months.

**The Board resolved:-**

- (i) to agree that in the event that Option 2 in recommendation (a) cannot be implemented successfully or can be partially implemented, Option 3b should be pursued and instruct the Chief Officer to implement that Option; and
- (ii) to otherwise agree the recommendations.

**7 NOVEMBER 2023 - COMPLEX CARE TOPIC SPECIFIC SESSION**

18. The Board had before it the date of the next Topic Specific Session on Complex Care as 7 November 2023.

**The Board resolved:-**

to note the date of the Topic Specific Session.

**14 NOVEMBER 2023 - POPULATION HEALTH AND MENTAL HEALTH DEVELOPMENT SESSION**

19. The Board had before it the date of the next Development Session on the subject of Population Health and Mental Health as 14 November 2023.

**The Board resolved:-**

to note the date of the Development Session.

**5 DECEMBER 2023 - INTEGRATION JOINT BOARD**

20. The Board had before it the date of the next meeting of the Integration Joint Board as 5 December 2023.

**The Board resolved:-**

to note the date of the next meeting.

- **COUNCILLOR JOHN COOKE, Chair.**